



AAA Ohio Auto Club | 90 E Wilson Bridge Rd. | Worthington, OH 43085 | 614-431-7888  
DriverEducation@aaaohio.com | AAA.com/DriverEducation

## TRAINING AGREEMENT

Student Full Name: \_\_\_\_\_ DOB: \_\_\_\_\_

### GENERAL TERMS AND CONDITIONS

AAA Ohio Auto Club, AAA Driver Education, hereinafter referred to as “The Driving School”, agrees to provide applicant, hereinafter referred to as “Student”, any combination of twenty four (24) hours of classroom instruction and/or eight (8) hours of behind-the-wheel training based on the Ohio Driver Training Curriculum. State of Ohio regulations require all training will be made available by \_\_\_\_\_. Should a student be unable to attend available training sessions offered, the school is relieved of the aforementioned obligation. Regulations prohibit more than four (4) hours of training of any combination of classroom and/or behind-the-wheel instruction to be conducted in one day. The Driving School shall furnish a licensed instructor and a motor vehicle for instruction.

#### **Charges:**

**The tuition for the classroom and behind-the-wheel training package is \$499 for AAA members and \$579 for non-members. The tuition for the behind-the-wheel training only package is \$449 for AAA members and \$529 for non-members.** Tuition must be paid in full in order to hold the Student’s spot for classroom instruction or to schedule a behind-the-wheel driving lesson.

The Student may begin classroom instruction at age 15 years and 5 months before obtaining a temporary driving permit. The Student must be 15 years and 6 months to obtain a temporary driving permit. The Student is required to obtain a valid temporary driving permit prior to scheduling the practical driving portion of the training, and must complete twenty four (24) hours of classroom instruction before starting behind-the-wheel training with The Driving School. **Additional behind-the-wheel training may be obtained at the rate of \$75 per hour for AAA members and \$90 per hour for non- AAA members.**

#### **Refund Policy:**

**No refunds will be given if the Driving School is willing and able to fulfill its services or the Student fails to comply with the terms of the agreement.** Exceptions may be made for certain emergencies or medical reasons, including COVID-19.

#### **Parent Orientation:**

At least one parent/guardian must attend a mandatory parent orientation session prior to the Student starting a program with The Driving School for any student that is under the age of 18. These may be held either virtually or in-person. Available sessions will be sent to parents/guardians after registration. The Student will not be permitted to start classroom instruction or behind-the-wheel training unless a parent/guardian has attended one of these sessions.

### **Classroom Education:**

The Student is required to be present, be seated and ready for instruction at the designated start time. The Driving School reserves the right to deny the Student admittance to any class if the Student is tardy. If the Student must miss a scheduled class, cancellation must be made a minimum of twenty four (24) hours prior to the scheduled class. Make-up sessions are required for tardiness or missed classes. If the Student accrues more than four (4) classroom hours of unexcused absences, the Student enrollment will be terminated. Classroom programs are subject to cancellation when minimum enrollment (7 students) has not been met.

### **Behind-the-Wheel Training:**

All driving lessons will begin and end at AAA Ohio Auto Club headquarters, 90 E. Wilson Bridge Rd., Worthington, OH 43085. The Student is required to come on time and be prepared to safely operate a motor vehicle at the time of the scheduled lesson. **A valid temporary permit, appropriate footwear consisting of closed-toed shoes in good condition, and prescribed eyewear are required to begin in-car driving lessons.**

If the Student must cancel a scheduled driving appointment, cancellation must be made a minimum of twenty four (24) hours prior to the scheduled appointment. Failure to do so, failure to arrive on time to a scheduled lesson, failure to provide a valid temporary permit, failure to wear appropriate footwear and/or prescribed eyewear, or failure to otherwise be prepared to safely operate a motor vehicle at the time of scheduled lesson may result in an additional fee of \$50.00 per scheduled hour of driving, and cancellation of that lesson.

Inclement weather or extreme circumstances may result in postponement of a scheduled class or driving lesson.

If the Student is enrolled with The Driving School for behind-the-wheel training only, the Student must complete the twenty four (24) hours equivalent of classroom instruction with an Ohio approved online provider or licensed driving school. The student must email their certificate of completion from a state-approved online driver education program to [drivereducation@aaaohio.com](mailto:drivereducation@aaaohio.com) to begin behind-the-wheel training. The Driving School will provide a \$20 refund if the Student provides a certificate of enrollment for AAA's How to Drive Online program. Please allow up to ten (10) business days to process the refund.

### **Additional Considerations:**

**The Student is required to complete all available training within six (6) months of starting a program with The Driving School.** Upon expiration of this agreement, a reinstatement fee may be charged before any further services are provided. If training is not completed within six (6) months, a new agreement shall be established and training shall be restarted. The Driving School does not guarantee the issuance of a driver's license to the Student.

The Driving School reserves the right to cancel this agreement at any time, should the Student's conduct indicate a lack of responsibility deemed necessary by The Driving School to safely operate a motor vehicle. Destruction of property, or the possession, distribution, or use of any tobacco product, alcohol, or drug of abuse is strictly prohibited.

In accordance with the American Disability Act (ADA) regulations, The Driving School will make every effort to assist the Student with necessary accommodations. Please notify the school of any medical concerns or considerations prior to the program's start date.

**Certificates of Completion:**

The Driving School shall furnish a completion certificate to all students who successfully complete the course, to be mailed to the student within seven (7) to ten (10) business days of program completion.

Completion, as defined by the State of Ohio, refers to the completion of the required number of hours, the Student's good faith effort having been exercised during the practical driving portion, and the attainment of a score equal to or greater than 75% on the performance measurement. Should the Student fail to achieve the minimum passing score on the final exam, additional classroom attendance may be required.

Replacement completion certificates are subject to a \$15 processing fee. Allow two (2) business days for processing. Replacement certificates requiring less than two (2) business days processing are subject to a \$25 processing fee. Those expedited two (2) day turn around requests must be picked up at The Driving School, located at 90 E. Wilson Bridge Rd., Worthington, OH, Monday through Friday between 9 a.m. and 5 p.m.

Driver training schools are licensed by the Department of Public Safety through the Driver Training Program Office, 1970 West Broad Street, Columbus, Ohio 43223.

**I have read and understand and have received a copy of this agreement.**

\_\_\_\_\_  
Driving School Official's Name

\_\_\_\_\_  
Driving School Official's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian's Name

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date

School official must be the authorizing official, training manager, or instructor. The Driving School may add addendum(s) in accordance with Ohio Law.