



AAA Ohio Auto Club, 90 E Wilson Bridge Rd., Worthington, OH 43085

GENERAL TERMS AND CONDITIONS

AAA Ohio Auto Club, AAA Driver Education, hereinafter referred to as “The Driving School” agrees to provide applicant, hereinafter referred to as “Student”, any combination of 24 hours of classroom instruction and/or eight (8) hours of behind-the-wheel training based on the Ohio Driver Training Curriculum. State of Ohio regulations require all training be made available within six (6) months of starting a program with The Driving School. Should a student be unable to attend available training sessions offered, the school is relieved of the aforementioned obligation. Regulations prohibit more than four hours of training of any combination of classroom and/or behind-the-wheel instruction to be conducted in one day. The Driving School shall furnish a licensed instructor and a motor vehicle for instruction.

Students that come to The Driving School only for behind-the-wheel training must complete the 24-hours equivalent of classroom instruction with an Ohio approved online provider or licensed driving school. The student must provide a certificate of enrollment in a state approved online driver education program to begin behind-the-wheel training with The Driving School.

The tuition for instruction is \$419 for AAA Members and \$499 for non-members. Students who are currently enrolled in or have completed AAA’s How to Drive Online program will receive a \$20 refund upon proof of valid certificate of enrollment or completion. Please allow up to ten (10) business days to process the refund. Additional in-car training may be obtained at the rate of \$75 per hour for AAA members and \$90 per hour for non AAA members.

The Student may begin classroom instruction at age 15 years and 5 months, before obtaining a temporary driving permit. However, the Student is required to obtain a valid temporary driving permit and pay tuition in full prior to scheduling the practical driving portion of the training.

Behind-the-Wheel Training:

All driving lessons will begin and end at AAA Ohio Auto Club headquarters, 90 E. Wilson Bridge Rd., Worthington, OH 43085. The Student is required to come on time and prepared to safely operate a motor vehicle at the time of the scheduled lesson. A valid temporary permit, appropriate footwear consisting of closed-toed shoes in good condition, and prescribed eyewear are required to begin in-car driving lessons. If the Student must cancel a scheduled driving appointment, cancellation must be made a minimum of 24 hours prior to the scheduled appointment. Failure to do so, failure to arrive on time to a scheduled lesson, failure to provide a valid Temps, failure to wear appropriate footwear and/or prescribed eyewear, or failure to otherwise be prepared to safely operate a motor vehicle at the time of schedule lesson may result in an additional fee of \$50.00 per scheduled hour of driving, and cancellation of that lesson.

Inclement weather or extreme circumstance may result in postponement of a scheduled class or driving lesson. Make-up sessions are required for tardiness and missed classes.

Classroom Education:

Students are required to show up, be seated and ready for instruction at the designated start time. The Driving School reserves the right to deny the Student admittance to any class if the Student is tardy. If the Student is absent in excess of four (4) classroom hours, the Student enrollment will be terminated.

The Student is required to complete all available training within six (6) months of starting a program with The Driving School. Upon expiration of this agreement a reinstatement fee may be charged before any further services are provided. The Driving School does not guarantee the issuance of a driver license to the

Student. If training is not completed within six (6) months, a new agreement shall be established and training shall be restarted.

The Driving School reserves the right to cancel this agreement at any time, should the Student's conduct indicate a lack of responsibility deemed necessary by The Driving School to safely operate a motor vehicle. Destruction of property, or the possession, distribution, or use of any tobacco product, alcohol, or drug of abuse is strictly prohibited. Should this agreement be cancelled under such circumstances, all fees may be pro-rated, based upon hours of service provided prior to cancellation.

In accordance with the American Disability Act (ADA) regulations, the Driving School will make every effort to assist the Student with necessary accommodations. Please notify the school of any medical concerns or considerations prior to the program's start date.

Refund Policy:

No refunds will be given if the Driving School is willing and able to fulfill its services or the Student fails to comply with the terms of the agreement. Classroom programs are subject to cancellation when minimum enrollment (7 students) has not been met.

Certificates of Completion:

The Driving School shall furnish a completion certificate to all students under the age of eighteen (18) years, who successfully complete the course, to be mailed to the student within seven (7) to ten (10) business days of program completion.

Completion, as defined by the State of Ohio, refers to the completion of the required number of hours, the Student's good faith effort having been exercised during the practical driving portion, and the attainment of a score equal to or greater than 75% on the performance measurement. Should the Student fail to achieve the minimum passing score on the final exam, additional classroom attendance may be required.

Replacement completion certificates are subject to a \$15 processing fee. Allow two (2) business days for processing. Replacement certificates requiring less than two (2) business days processing are subject to a \$25 processing fee. Those expedited two (2) day turn around requests must be picked up at the Driving School, located at 90 E. Wilson Bridge Rd., Worthington, OH, Monday through Friday between 9 a.m. and 5 p.m.

Commercial Driving schools are licensed by the Department of Public Safety through the Driver Training Program Office, 1970 West Broad Street, Columbus, OH 43223.

I have read and understand and have received a copy of this agreement.

Driving School Official's Name

Driving School Official's Signature

Date

Student's Name

Student's Signature

Date

Parent/Guardian's Name

Parent/Guardian's Signature

Date

School official must be the authorizing official, training manager, or instructor. The Driving School may add addendum(s) in accordance with Ohio Law.